

## **Shallowbrooke Farm LLC Shareholder Agreement**

### **Payment**

I understand that once I sign up and pay for my membership in full that I have secured my place in the CSA for the season. In signing up for a Shallowbrooke Farm CSA share, whether I pay in full or in installments, I am liable for the full amount of the share. If I fail to pay the full amount on time or decide not to participate, I will no longer be eligible for the CSA. Members may choose to find an alternate person to buy out the rest of the season's share, and the share ownership will be transferred to the alternate person. The alternate person will pay the original shareholder directly.

### **Refund**

Your customer satisfaction is crucial to the success of our business, however we do not issue refunds, or returns. We will gladly replace any produce that does not meet your standards on your next scheduled delivery or issue an in-store credit.

### **Picking Up Your Share**

I understand that my weekly deliveries will be delivered to me at the requested address. If I am out of town and cannot find a substitute to take my share, I am to notify Shallowbrooke Farm in advance so my service can be suspended. I will not receive credit for deliveries that I suspend.

Pickup time parameters are specific to each host. It is my responsibility to pick up my share during the designated time period. If I am unable to pick it up I will entitle a friend to do so. I understand that if my share is not picked up on the designated day, within the designated time, it will be donated at the discretion of the site host.

If you fail to pick up your share for three consecutive weeks without contacting your host or Shallowbrooke Farm, we will stop packing your share. We will only resume packing your share after you contact us to confirm that you will resume pick up. There will be no refund for the missed shares.

I understand that my share will be packaged in a box that will be rotated through the season it is my responsibility to return this box each week so that it may be picked up the following week.

### **Risks of Farming**

I understand that as a member, I share in the bounty and the risks of farming, including poor harvests due to unfavorable weather or pests, or the total loss of all crops due to a natural disaster such as flood, drought, tropical storm or hurricane. I understand that shares will vary week to week according to seasonality of the produce and the weather, and that there are no guarantees on the contents of the weekly share.

### **Email**

By signing up for the CSA, I understand that I will be added to the weekly email list. This is how Shallowbrooke Farm communicates updates and changes, as well as what will be in shares each week. Shallowbrooke Farm will not be held responsible for miscommunications due to our e-mails going to your spam folder. Notify us immediately if you do not receive an e-mail receipt of your payment.

All our customer information is kept strictly confidential. We do not release any information to anyone regarding our customers. We do not sell or make our email addresses or mailing list available to any other parties or companies. The registration web site is a secure site where your information will be safe.

### **Release**

I hereby release, indemnify and hold harmless Shallowbrooke Farm and the Keene Family from any responsibility or liability for injuries or damage of any kind which I, or anyone accompanying me, may incur as a result of being on the farm property or using any produce or other farm product.